

## **ELECTRONIC CASE FILING DEMONSTRATIONS**

The United States District Court for the Western District of Oklahoma will be demonstrating the use of its Electronic Case Filing system to all interested attorneys and support staff.

The demonstration will provide attorneys and support staff with the knowledge necessary to use our electronic filing system. Topics will include:

- How to prepare documents for electronic filing
- How to file a document electronically
- How to retrieve electronically filed documents
- What to do if you have difficulties filing electronically
- What to do with material that cannot be filed electronically

All demonstrations will be conducted at the U.S. District Courthouse, 200 N.W. 4<sup>th</sup> Street, Oklahoma City. Demonstrations will be provided by the Court as a free public service.

## **CLE CREDIT**

The Oklahoma County Bar Association will be offering 1 ½ hours of CLE credit. Attorneys may register for CLE credit at the beginning of each demonstration. The tuition fee is \$20.00. If paying by check, please make your check payable to the Oklahoma County Bar Association or OCBA.

## **DEMONSTRATION SCHEDULE**

|                |                             |
|----------------|-----------------------------|
| June 19, 2007  | 9:00-10:30 (Courtroom #303) |
| July 17, 2007  | 9:00-10:30 (Courtroom #303) |
| August 8, 2007 | 9:00-10:30 (Courtroom #303) |

**No pre-registration is required.**

**If you have any questions, please call Anne Ross at 609-5031.**